Preserving Your Personal Digital Memories

An ALCTS Webinar
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Hosted by ALCTS, the Association for Library Collections & Technical Services
This Presentation: How to Preserve Information Already in Digital Form
A Traditional Way to Keep Memories: The Shoebox
Reliable, Long Lasting
Memories are Now Often Digital
More and More Personal Data Today
...And Continuing into the Future
Data At Risk!

Twitter  laptop  email  desktop
Facebook  cell phone  camera  Flickr

?
When Digital Files are Lost, This Turns Into…
...Something Like This

video time length: 8192
error: file not found

Press any key to continue...
We Can Preserve Digital Memories!
4 Tips For Personal Digital Archiving

*Identify* where you have digital files

*Decide* which files are most important

*Organize* the selected files

*Make* copies and *store* them in different places
These Tips Apply to Different Kinds of Personal Digital Information

Photographs  Email  Records

Audio  Video  Websites
You Don’t Have to be an Expert!
The Time & Effort is up to You
Tip 1: Identify Where You Have Digital Files
Good Practice: Think About Where Your Most Important Files Are
Tip 2: Decide Which Files are Most Important
Selection Options

Pick a Few Files
Pick Batches of Files
Pick Everything
Good Practice: Weed Your Files
Tip 3: Organize What You Select
Put Files into a Folder System
Good Practice: Describe Your Files
Good Practice: Have a Hard Copy File Inventory

Archived Digital Files as of 4/28/2011

- Digital Archive
  - documents
    - tax records, 2009
    - tax records, 2010
  - emails
    - 2009
    - 2010
- photographs
  - Baltimore trip, 2010
  - family christmas, 2009
- videos
  - family christmas, 2009
Tip 4: Make Copies, Store in Different Places
Good Practice: Use Different Storage Tech for Individual Copies
Good Practice: Store Copies with File Inventory
Good Practice: Check Annually; Make New Copies Every 5 Years
Good Practice: Add New Files to Your Archive
Tips Summary

**Tip**  
*Identify* where you have digital photos

**Tip**  
*Decide* which photos are most important

**Tip**  
*Organize* the selected photos

**Tip**  
*Mak*e copies and *store* them in different places
Library of Congress Resources

• “Preserving Your Digital Memories” website: http://www.digitalpreservation.gov/you/

• Videos: http://www.digitalpreservation.gov/videos/

http://www.facebook/digitalpreservation

@ndiipp
Photo and Graphics Credits

Slide 1: iPhone Famly Pictures, by wlef70
Slide 2: Born Digital Photos, by wlef70; Screen, Shot, by CarbonNYC; iMovie 09 crashes when I scroll around the project file window, by stevegarfield; World Wide Web, by Bull3t
Slide 3: Shoeboxes of love letters (packing for Brrrlin), by miss_yasmina
Slide 4: Analogue, by Madhya; album 2, album 6, by docman; damaged family photo, by freeparking; [rise], by RHINO NEAL
Slide 5: Pune, India, by wlef70
Slide 6: Data explosion, by imageshack
Slide 7: Generation Gap, by quinn.anya
Slide 8: L'evoluzione della specie, by aldoaldoz, by aldoaldoz ; Present, by S Baker; IMGP6028, by js.c; Cloud drawing, by wlef70; Pulling a Face for PutPlace, by DBarefoot
Slide 9: IMG_0320-34, by Leah Greg
Slide 10: loopBack-error-file-not-found, by penguinmilitia
Slide 11: Say Yes Texaco 1932, by dlofink
Slide 12: Tips please, by olishaw
Slide 13: Icons, by NDIIPP
Slide 14: Experts only? Yeah, right!, by echo.plexus
Slide 15: 5/365, by SubvertAParadigm
Slide 16: xpsd, richard binhammer; Computer PC Tower Desktop White Background DVD Burner Neon Fan Green Blue Case Custom Home Build Control Pentiu, by jules:g; Olympus Camedia D-340R Digital Camera, by Capt Kodak; icon, by NDIIPP; Laptops, Guillaume Paumier
Slide 17: iPhone Famly Pictures, by wlef70
Slide 18: Eric pointing at screen-1, by akeg
Slide 19: Strawberry Picking, by adwriter; IMG_9748, majorbonnet; Strawberries, by Elizabeth Thomsen
Slide 20: Scotts Creek Family Trip, by tarale
Photo and Graphics Credits

Slide 21: Alphabetized-Storage-System, by Claudiana2008
Slide 22: Sample file directory, by wlef70
Slide 23: epSos.de Flickr photostream, by wlef70
Slide 24: clipboard the, by Cookieater2009
Slide 25: store your copies far apart, by wlef70
Slide 26: Backup!, by scalespeeder; External Hard drive, by oliviermartins; USB memory stick, Matti Mattila; cloud drawing, by wlef70
Slide 27: External Hard drive, by oliviermartins; clipboard the, by Cookieater2009
Slide 28: Litchenstein - Magnifying Glass, by alternativemeans; do duplicate, by wlef70
Slide 29: New Baby Sister, by Will-travel
Slide 30: 077, by AsGood
Slide 32: Question Mark Squircle, by Xurble