Activists’ Guide to Archiving Video

Digital Preservation 2013
Washington DC

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Start Here

Who is this Guide for?
Why Archive?
What is Archiving?
How to Use this Guide

The Workflow

- Create
- Transfer
- Acquire
- Organize
- Catalog
- Store
- Preserve
- Share

Resources

- Key Concepts
- Glossary

Create
Start archiving your video at the point of creation.

Transfer
Move video and metadata from one device or location to another.

Acquire
Receive video and metadata from a source and add it to your collection.

Organize
Organize your digital video files and documentation.

Catalog
Create a structured and searchable system for creating and managing metadata, and finding your videos.

Preserve
Ensure that your collection will be preserved and accessible far into the future.

Store
Store your videos, manage the storage environment, and recover from errors.

Share
Make your collection accessible to others outside your organization.

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