Jaime Schumacher
Archiving Email Symposium
Washington DC - June 2015

Perspectives and Approaches of Smaller Organizations
Triage Approach

Special Collections @ NIU -Author Correspondence-

Data Accessioner
### DataAcceisioner v. 1.0

**Your Name:** Jaime Schumacher  
**Accession Number:** 2015-65-30a  
**Collection Title:** POWRR Email - Project Director

**Accession to Directory:** C:\Users\Jaime\Desktop\New Accession

### Source/Directory
- Exclude
- Include

**Source Name/Identifier:** POWRR email export

<table>
<thead>
<tr>
<th>POWRR email export</th>
<th>Date</th>
<th>Size (bytes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>POWRR email export</td>
<td>May 31, 2015</td>
<td>0</td>
</tr>
<tr>
<td>export test.pst</td>
<td>May 29, 2015</td>
<td>6366208</td>
</tr>
</tbody>
</table>

### File/Folder Dublin Core Metadata

#### Dublin Core Element: dcs:subject

- **Metadata Value:** IHIS

<table>
<thead>
<tr>
<th>Element</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>dcd:contributor</td>
<td>Jaime Schumacher</td>
</tr>
<tr>
<td>dcd:coverage</td>
<td>June 2012 - November 2014</td>
</tr>
<tr>
<td>dcd:creator</td>
<td>The email associated with the Digital POWRR P...</td>
</tr>
<tr>
<td>dcd:language</td>
<td>english</td>
</tr>
<tr>
<td>dcd:publisher</td>
<td>Northern Illinois University</td>
</tr>
<tr>
<td>dcd:source</td>
<td>Microsoft Outlook</td>
</tr>
<tr>
<td>dcd:subject</td>
<td>digital preservation</td>
</tr>
</tbody>
</table>

### Options
- **Migrate**
- **Cancel**
- **Clear Source Information**
- **Clear AI**

**POWRR email export is loaded.**
Vendor-Based Approach

Archives @ very small private institution -Substantive Correspondence-

Preservica
Vendor-Based Approach

Migrates to EML

Attachments separated and migrated, link remains

Metadata extracted - includes conversational relationships

Access provided in a mail-like format

Can grab a copy to store locally
Most Popular Approach
6 POWRR Workshops --> 165 Institutions

139 Surveyed --> 71 Responses

70% had initiated DP Activities