

## 2010 DPOE Training Needs Assessment Survey

Questions and answer choices appearing in the cross-tabulated data table:

1. Which of the following most closely describes the type or function of your organization?

Library  
Archives  
Museum  
Research Group  
Historical Society  
Other

2. Which of the following most closely describes the sector of your organization?

Academic  
Corporate  
Local Government Agency  
State Government Agency  
Federal Government Agency  
Other

3. Where is the primary location of your organization? (City, State)

Midwest (OH, IN, MI, IL, WI, MO, IA, MN, ND, SD, NE, KS)  
Northeast (ME, VT, NH, RI, MA, CT, NY, NJ, PA)  
South Central (TX, OK, AR, LA)  
Southeast (MS, AL, GA, FL, SC, NC, TN, KY, WV, VA, DC, MD, DE)  
Southwest (CA, NV, UT, CO, AZ, HI)

4. What is the approximate total full and part time staff of your organization?

1-24  
25-50  
51-200  
501 plus

5. Which of the following most closely describes your current staffing configuration for digital preservation?

Paid full or part time practitioner staff  
Digital preservation duties assigned to various staff as needed  
Digital preservation services provided by an external vendor  
Volunteers  
No person has digital preservation responsibilities  
Other

6. How would you characterize the digital content that your organization possesses?

Deposited digital materials you manage for other individuals/institutions  
Reformatted digitized from collections already held  
Other

8. How important is it to your organization that your content is accessible for 10 years or more?

Very important  
Important  
Not very important

10. What kinds of training would be most helpful to you? Please rank from 1 to 5, with 1 being the most helpful.

Basic knowledge for all levels of staff  
Technical—assist practitioners in understanding and applying techniques  
Project Management—management of digital collections  
Management Planning  
Strategic  
Other

11. What training format would be best for your organization? Please rank from 1 to 4, 1 being the best format.

In person, small workshop focused only on training  
In person, large workshop with opportunities for networking  
Online; Webinar  
Online; Self-paced course  
Other

12. For in-person training, which location options would best fit your organization's funding and travel policy for professional development? Please rank, with 1 being the best fit.

All training on site  
Within a 100-mile radius within state  
Within state  
Within multistate region  
National level  
Other

13. For in-person training, which duration options would best fit your organization's funding and travel policy for professional development? Please rank from 1 to 4, with 1 being the best fit.

½ to 1 day sessions  
2-3 consecutive day intensives  
A week-long intensive  
Other

14. When during the year does your organization need to be notified of training events for them to be included in your annual budget?

January-March  
April-June  
July-September  
October-December

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		Library	Archives	Museum	Research Group	Historical Society	Academic	Corporate	Local	State	Federal	1 to 24	25 to 50	51 to 200	201 to 500	501 plus

Region	3															
Midwest United States		70	<b>76</b>	22	0	7	<b>99</b>	19	9	11	9	<b>95</b>	19	30	19	21
Northeast United States		<b>85</b>	68	33	3	15	<b>97</b>	13	25	11	8	<b>113</b>	37	39	13	21
Northwest United States		<b>27</b>	9	5	0	1	<b>27</b>	1	4	5	1	<b>26</b>	8	6	4	2
South Central United States		33	<b>39</b>	20	1	1	<b>49</b>	1	15	5	3	<b>45</b>	11	16	8	9
Southeast United States		<b>90</b>	58	28	2	6	<b>91</b>	7	12	15	36	<b>85</b>	24	43	17	25
Southwest United States		<b>45</b>	<b>45</b>	29	2	9	<b>56</b>	5	17	9	9	<b>72</b>	15	25	9	7

Organization Size	4															
1 to 24		120	<b>187</b>	80	1	31	<b>199</b>	28	44	22	26					
25 to 50		<b>51</b>	33	22	2	3	<b>57</b>	2	9	13	7					
51 to 200		<b>103</b>	30	21	0	3	<b>92</b>	2	12	15	12					
201 to 500		<b>35</b>	13	12	3	2	<b>36</b>	3	6	8	3					
501 plus		31	<b>33</b>	4	2	0	<b>35</b>	11	12	0	19					

Staff for Digital Preservation	5															
Paid FT or PT		<b>131</b>	99	41	3	6	<b>157</b>	21	27	16	23	<b>111</b>	27	74	31	45
Various Staff		<b>183</b>	137	79	2	13	<b>220</b>	16	40	32	34	<b>191</b>	66	88	36	43
External Vendor		<b>68</b>	38	13	0	2	<b>63</b>	7	8	5	15	<b>44</b>	14	31	11	15
Volunteer		31	26	<b>40</b>	0	15	35	2	14	9	12	<b>83</b>	13	18	5	2
No person		68	<b>69</b>	23	3	13	<b>92</b>	10	14	14	9	<b>112</b>	28	26	14	10

Digital Content Holdings	6															
Deposited for other institutions		<b>153</b>	135	23	2	10	<b>189</b>	19	24	34	27	<b>134</b>	48	68	38	55
Reformatted from holdings		<b>331</b>	281	135	7	37	<b>398</b>	43	78	53	63	<b>411</b>	107	157	67	75

Material Longevity Importance	8															
Very Important		<b>299</b>	251	117	7	34	<b>360</b>	36	70	54	63	<b>369</b>	93	135	61	73
Important		<b>46</b>	38	15	1	4	<b>50</b>	7	12	3	4	<b>59</b>	19	21	7	8

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Not Very Important		5	7	7	0	1	9	3	1	1	0	11	2	4	2	4

Training Needs by Rank	10															
1 Strategic Planning		<b>94</b>	68	24	2	7	<b>108</b>	9	15	17	11	<b>89</b>	29	39	23	25
2 Strategic Planning		<b>57</b>	35	21	1	10	<b>61</b>	6	15	8	8	<b>69</b>	14	26	13	14
3 Strategic Planning		<b>47</b>	44	20	0	7	<b>55</b>	2	15	10	3	<b>54</b>	19	29	7	10
1 Project Management		<b>51</b>	<b>51</b>	21	2	4	<b>55</b>	8	14	7	17	<b>78</b>	18	26	2	14
2 Project Management		<b>89</b>	75	44	1	13	<b>109</b>	9	22	13	15	<b>110</b>	29	44	15	18
3 Project Management		<b>113</b>	104	41	5	12	<b>146</b>	19	34	22	25	<b>155</b>	38	42	27	36
1 Management Planning		<b>39</b>	28	10	0	7	<b>41</b>	4	9	6	8	<b>36</b>	13	21	5	11
2 Management Planning		<b>95</b>	72	25	2	5	<b>124</b>	12	15	10	12	<b>96</b>	31	41	22	21
3 Management Planning		<b>97</b>	76	45	1	8	<b>113</b>	11	18	17	19	<b>119</b>	32	42	21	24
1 Technical		<b>116</b>	87	56	3	10	<b>147</b>	14	26	13	20	<b>144</b>	33	54	26	21
2 Technical		74	<b>76</b>	30	3	7	<b>81</b>	14	26	19	19	<b>104</b>	29	36	16	21
3 Technical		<b>47</b>	37	16	0	5	<b>58</b>	7	5	2	8	<b>50</b>	14	26	6	5
1 Basic Knowledge		50	<b>62</b>	28	1	11	<b>68</b>	11	19	15	11	<b>92</b>	21	20	14	14
2 Basic Knowledge		35	<b>38</b>	19	1	4	<b>44</b>	5	5	8	13	<b>60</b>	11	13	4	11
3 Basic Knowledge		<b>46</b>	35	17	2	7	<b>47</b>	7	11	7	12	<b>61</b>	11	21	9	10

Training Format by Rank	11															
1 In-person Large Workshop		<b>54</b>	29	32	0	4	<b>51</b>	8	14	9	13	<b>54</b>	18	19	14	15
2 In-person Large Workshop		96	<b>105</b>	40	2	13	<b>135</b>	10	19	15	19	<b>125</b>	36	53	18	28
3 In-person Large Workshop		<b>71</b>	51	22	0	6	<b>80</b>	9	12	6	9	<b>70</b>	30	33	7	11
1 In-person Small Workshop		155	<b>156</b>	63	3	17	<b>209</b>	14	35	21	27	<b>197</b>	57	79	27	40
2 In-person Small Workshop		<b>79</b>	43	29	1	9	<b>79</b>	8	19	14	16	<b>75</b>	21	35	18	19
3 In-person Small Workshop		<b>66</b>	59	32	4	6	<b>75</b>	12	23	13	15	<b>99</b>	17	30	17	13
1 Online Webinar		<b>69</b>	49	32	1	9	<b>77</b>	11	20	9	9	<b>87</b>	20	31	11	10
2 Online Webinar		<b>88</b>	71	23	3	5	<b>104</b>	12	20	14	16	<b>104</b>	29	32	17	20
3 Online Webinar		<b>108</b>	90	48	3	16	<b>144</b>	14	21	22	26	<b>141</b>	32	54	26	39
1 Online Self-paced Course		<b>44</b>	41	14	4	6	<b>58</b>	8	7	14	9	<b>71</b>	12	19	13	10

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<b>Question</b>																
2 Online Self-paced Course		77	70	43	2	9	90	15	25	12	14	122	26	34	15	14
3 Online Self-paced Course		93	77	30	1	8	100	9	25	16	15	100	31	36	18	21

Training Location by Rank	12															
1 On-site		167	156	64	4	22	225	15	42	24	37	204	56	85	41	47
2 On-site		46	28	17	1	6	45	1	12	9	7	48	16	19	7	8
3 On-site		37	27	16	0	5	42	5	12	8	3	53	8	9	8	4
1 100-mile Radius		95	76	51	3	9	111	12	25	12	14	140	31	38	18	14
2 100-mile Radius		162	160	65	4	19	221	22	44	26	33	214	57	76	40	41
3 100-mile Radius		43	30	11	1	4	45	3	6	6	11	40	12	23	5	12
1 In-state		32	33	11	0	6	38	5	9	11	4	46	12	16	5	5
2 In-state		93	67	41	2	5	108	13	19	9	17	127	24	38	12	18
3 In-state		180	165	73	6	23	228	21	47	30	40	225	62	87	40	45
1 Multi-state Region		17	10	4	1	0	17	4	2	3	4	16	4	8	1	6
2 Multi-state Region		19	18	6	1	5	19	5	3	7	4	21	8	14	4	5
3 Multi-state Region		69	56	31	1	3	82	15	12	9	12	94	25	29	16	16
1 National		18	9	2	0	0	10	3	2	4	5	14	5	5	1	5
2 National		21	15	9	0	2	20	5	2	5	5	17	7	8	5	12
3 National		9	7	2	0	2	8	2	1	3	1	10	4	6	0	4

Training Duration by Rank	13															
1 ½ to 1 Day Sessions		204	161	75	3	25	239	20	57	32	28	269	62	81	33	41
2 ½ to 1 Day Sessions		77	72	34	3	9	101	14	17	9	17	102	27	40	19	17
3 ½ to 1 Day Sessions		46	52	23	2	3	59	8	5	13	18	54	19	27	12	20
1 2-3 Consecutive Days		94	100	50	4	10	128	18	20	16	27	125	35	59	25	25
2 2-3 Consecutive Days		206	172	80	4	24	248	20	56	36	34	270	68	85	36	47
3 2-3 Consecutive Days		42	20	7	0	5	37	7	7	5	5	35	8	15	8	11
1 One Week		24	21	6	1	2	24	3	1	7	8	21	9	12	4	10
2 One Week		46	41	21	1	2	54	9	7	10	15	45	14	29	12	18
3 One Week		235	201	94	6	26	292	26	64	38	41	310	79	103	45	49

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<b>Time Frame for Budgeting</b>	<b>14</b>															
January-March		<b>99</b>	93	44	0	11	<b>126</b>	<i>14</i>	27	23	13	<b>123</b>	40	52	20	26
April-June		<b>110</b>	80	33	3	11	<b>129</b>	<i>9</i>	23	15	22	<b>106</b>	33	53	18	29
July-September		<b>87</b>	66	37	3	5	<b>98</b>	<i>13</i>	18	11	22	<b>112</b>	27	33	19	19
October-December		54	<b>57</b>	25	2	12	<b>66</b>	<i>10</i>	15	9	10	<b>98</b>	14	22	13	11

Numbers in the table represent numbers of survey respondents.  
 Questions 1 and 2 do not include "other" answer option.  
 Numbers in **bold** represent highest values per sectional row.  
*Italicized* numbers represent highest values by sectional column.