

ARCHIVE DIGITIZATION

by

Jefferson
Institute

Introduction

Archive **D**igitization **A**pplication (ADA) is a management system tool which integrates digitization and research process for small and medium archives.

The tool is designed to integrate both the production and research level. By its use archives can model, control and monitor their digitization projects and research.



Value added

- Minimum input to individually tailor your digitization project
- In-house control of the whole process
- Full and instant access to research results
- Uses Java servlets and JSP technology
- Easy link to other Open Source repositories and presentation platforms
- As a server application, assures security of your holdings and their digital presentation

About

Modular structure and clear organization with two major levels:

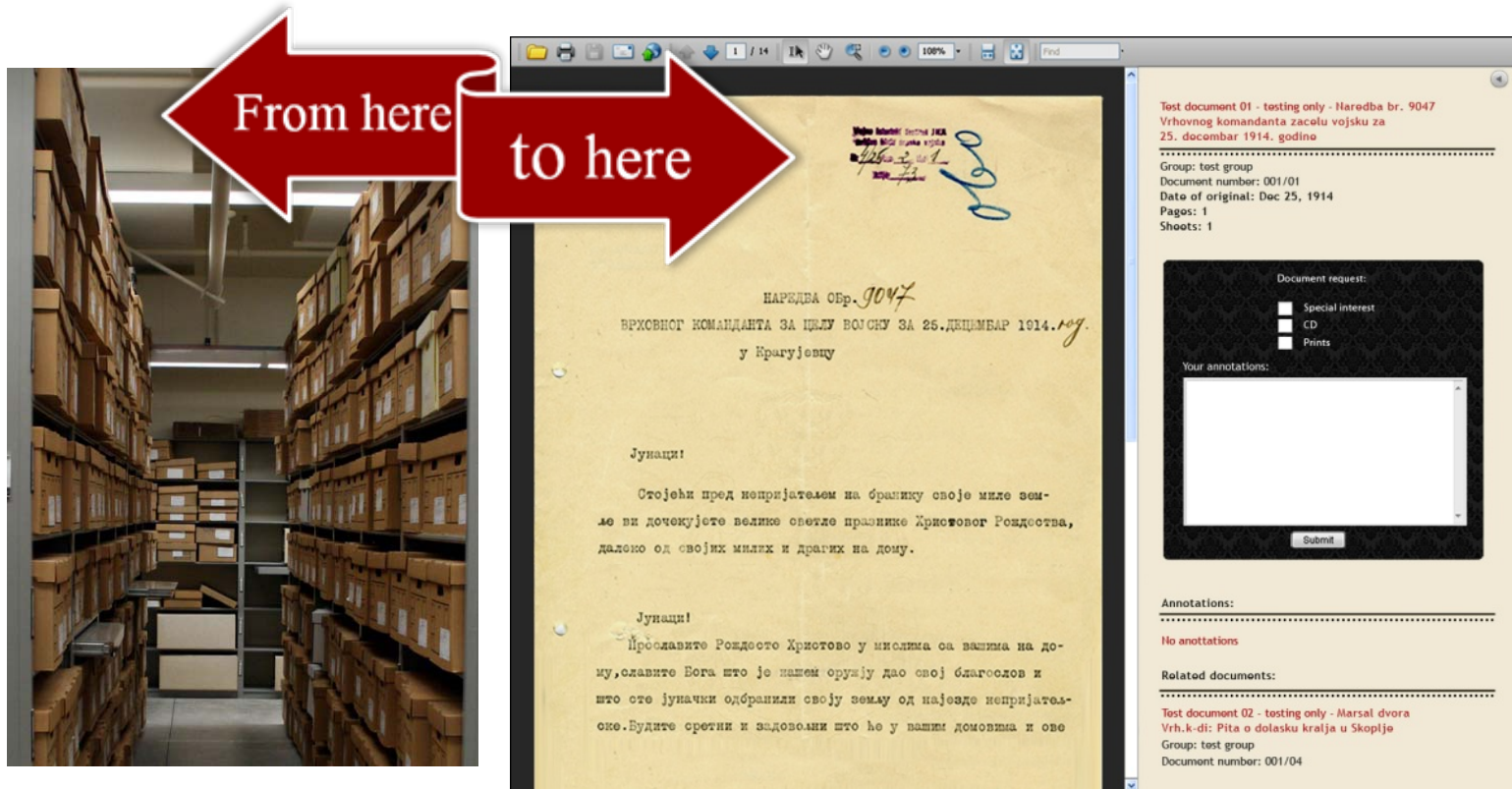
Production level

- User friendly (metadata import, scanning, controlling)
- Central administration (process control and statistical analysis)
- Flexible structure (sequencing the workflow becomes less important)
- Link to OCR engine
- Plug into DSpace or other standard repository solutions

Research and presentation level

- Full text search
- Easy link to other available open source presentations
- Access control and evaluation

Full control



From here

to here

Test document 01 - testing only - Naredba br. 9047
Vrhovnog komandanta zacelu vojsku za
25. decembar 1914. godine

Group: test group
Document number: 001/01
Date of original: Dec 25, 1914
Pages: 1
Shoots: 1

Document request:

- Special interest
- CD
- Prints

Your annotations:

Submit

Annotations:

No annotations

Related documents:

Test document 02 - testing only - Marsal dvora
Vrh.k-di: Pita o dolasku kraja u Skoplje
Group: test group
Document number: 001/04

Миле браће! Србине ЈНА
уједино МЗД Српске војске
416-2-101-1
1914-1918

НАРЕДБА Бр. 9047
ВРХОВНОГ КОМАНДАНТА ЗА ЦЕЛУ ВОЈСКУ ЗА 25. ДЕЦИМБАР 1914. год.
у Крагујевцу

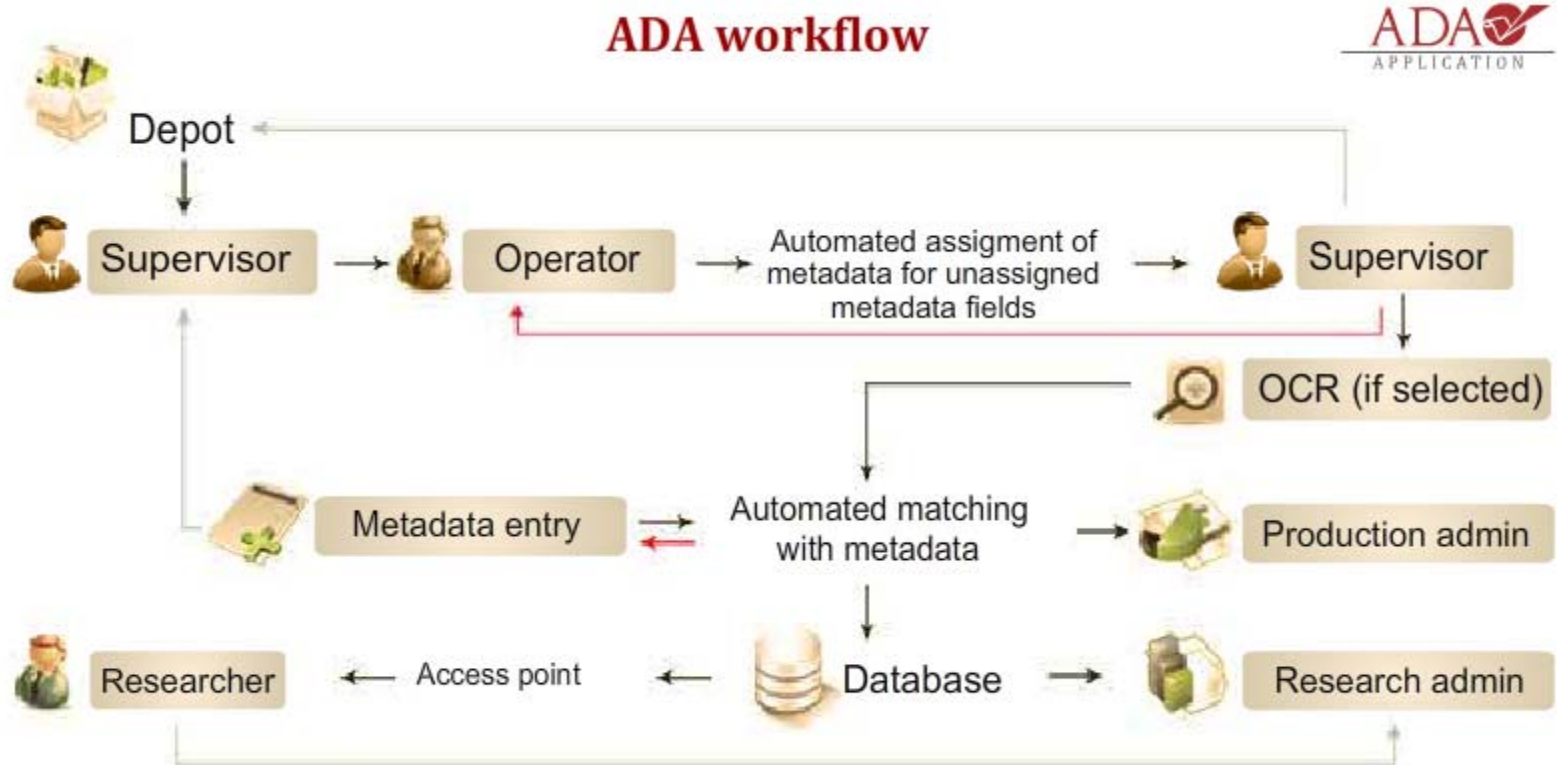
Јунаци!

Стојећи пред непријатељем на бранику своје миле зем-
ле ви дочекујете велике светле празнике Христовог Рождства,
далеко од својих милех и драгих на дому.

Јунаци!

Продавите Рождство Христово у мислима са вашима на до-
му, олавице Бога што је нашем оружју дао свој благослов и
што сте јуначки одбранили своју земљу од најезде непријатељ-
ске. Будите сретни и задовољни што ће у вашим домовима и ове

How does it work?



Production level



You can scan, enter metadata, quality check and rescan simultaneously. It is highly flexible. Sequencing the workflow becomes less important.



Instantly leading you to an **EXCITING RESEARCH LEVEL**

with an intuitive research interface:



Welcome Admin [logout](#)

ADA

Browse funds

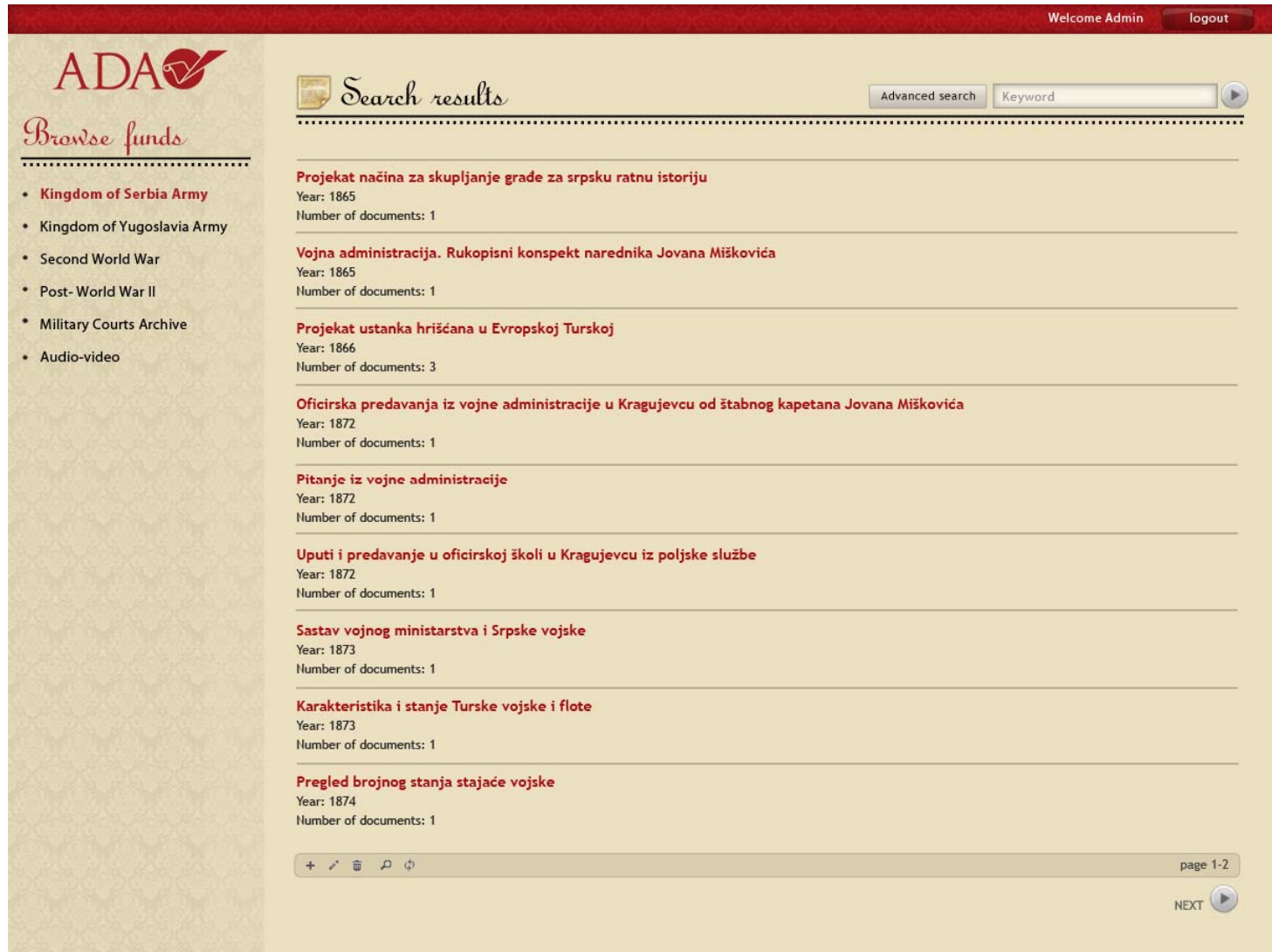
- Kingdom of Serbia Army
- Kingdom of Yugoslavia Army
- Second World War
- Post-World War II
- Military Courts Archive
- Audio-video

Search digital archive

Keyword

Advanced search

... and the research **MEAT**:



ADA

Browse funds

- Kingdom of Serbia Army
- Kingdom of Yugoslavia Army
- Second World War
- Post- World War II
- Military Courts Archive
- Audio-video

Welcome Admin [logout](#)

Search results

Advanced search

Projekat načina za skupljanje grade za srpsku ratnu istoriju
Year: 1865
Number of documents: 1

Vojna administracija. Rukopisni konspekt narednika Jovana Miškovića
Year: 1865
Number of documents: 1

Projekat ustanka hrišćana u Evropskoj Turskoj
Year: 1866
Number of documents: 3

Oficirska predavanja iz vojne administracije u Kragujevcu od štabnog kapetana Jovana Miškovića
Year: 1872
Number of documents: 1

Pitanje iz vojne administracije
Year: 1872
Number of documents: 1

Uputi i predavanje u oficirskoj školi u Kragujevcu iz poljske službe
Year: 1872
Number of documents: 1

Sastav vojnog ministarstva i Srpske vojske
Year: 1873
Number of documents: 1

Karakteristika i stanje Turske vojske i flote
Year: 1873
Number of documents: 1

Pregled brojnog stanja stajace vojske
Year: 1874
Number of documents: 1

+ - [trash] [print] [share]

page 1-2

NEXT

Document interface

The screenshot shows a web-based document viewer. On the left, a scanned document is displayed. At the top of the document, there is a stamp: "Vojna Istrazivačka Jedinica JKA" and "Vojna Mlada Bratstva vojvoda" with handwritten numbers "426" and "1". A blue signature is written over the stamp. The main text of the document is a military order: "НАРЕДБА ОБР. 9047 ВРХОВНОГ КОМАНДАНТА ЗА ЦЕЛУ ВОЈСКУ ЗА 25. ДЕЦЕМБАР 1914. год. у Крагујевцу". Below this, there are two paragraphs of text, both starting with "Јунаци!". The first paragraph reads: "Стојећи пред непријатељем на бранику своје миле земље ви дочекујете велике светле празнике Христовог Рождества, далеко од својих милех и драгих на дому." The second paragraph reads: "Прославите Рождесто Христово у мислима са вашима на дому, славите Бога што је нашем оружју дао свој благослов и што сте јуначки одбранили своју земљу од најезде непријатељске. Будите сретни и задовољни што ће у вашим домовима и ове".

On the right side of the interface, there is a metadata panel. At the top, it displays the document title: "Naredba br. 9047 Vrhovnog komandanta za celu vojsku za 25. decembar 1914. godine". Below this, it lists: "Group: First World War", "Document number: 001/01", "Date of original: Dec 25, 1914", "Pages: 1", and "Sheets: 1".

Below the metadata, there is a "Document request" section with three checkboxes: "Special interest", "CD", and "Prints". Underneath is a "Your annotations:" section with a large empty text area and a "Submit" button.

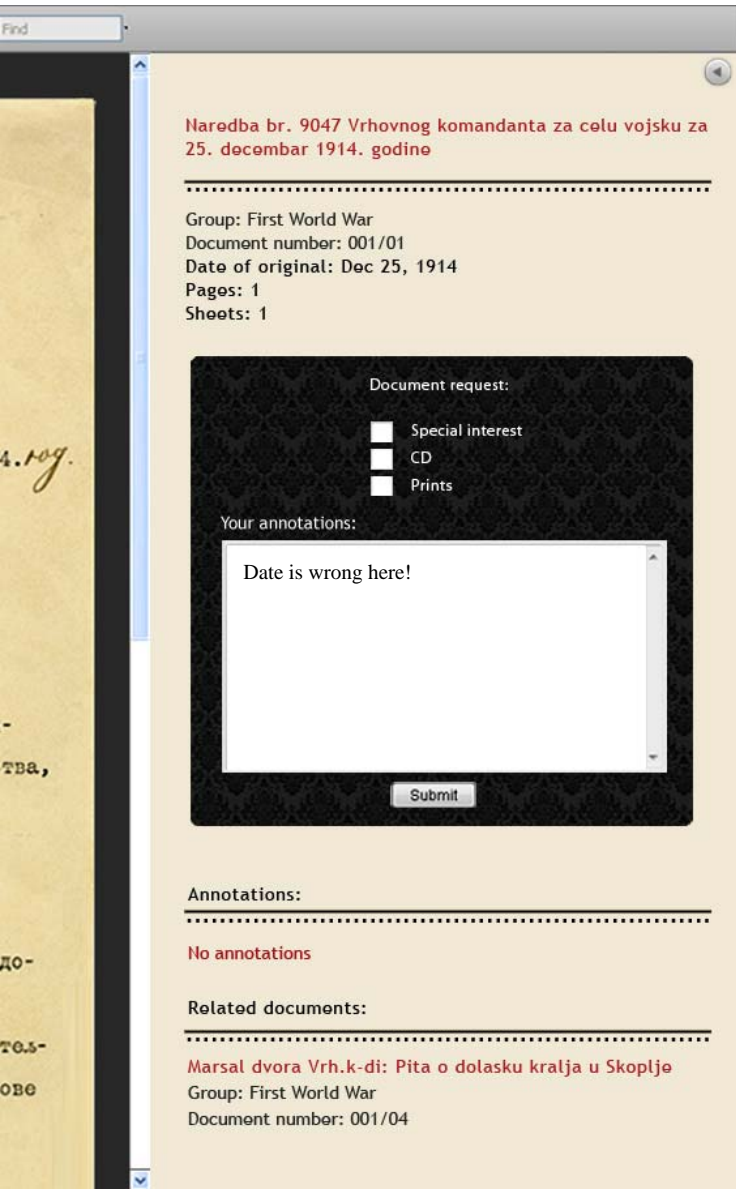
At the bottom of the right panel, there is an "Annotations:" section which currently shows "No annotations". Below that is a "Related documents:" section which lists a related document: "Marsal dvora Vrh.k-di: Pita o dolasku kralja u Skoplje", with "Group: First World War" and "Document number: 001/04".

As a researcher you can **ALSO**:

Tag and annotate documents

That data (with administrator authorization) is fed back to the central repository of metadata that all users search against.

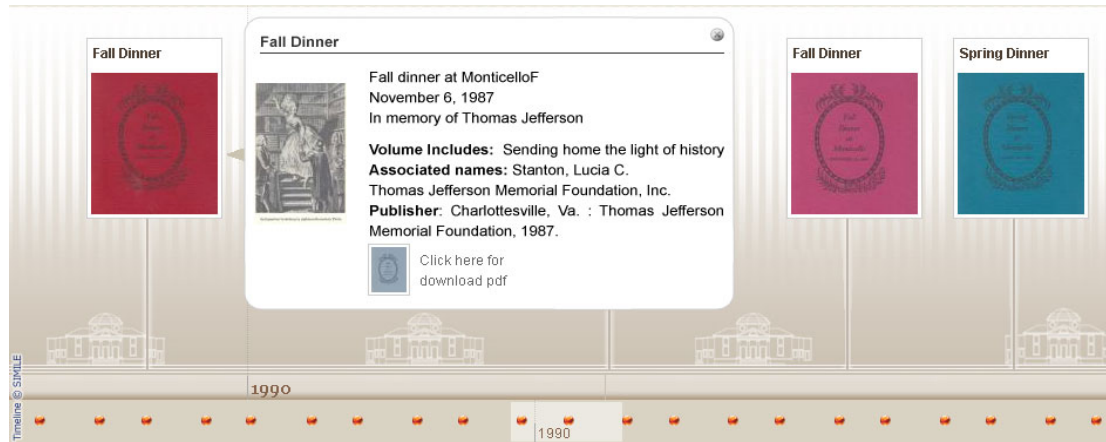
Annotation is a tradition among users of archives – they write notes on the folders for the next researchers to come – and ADA seamlessly pulls that tradition into digital age.



The screenshot shows a digital archive interface. At the top, there is a search bar labeled "Find". Below it, the document title is "Naredba br. 9047 Vrhovnog komandanta za celu vojsku za 25. decembar 1914. godine". The metadata includes: Group: First World War, Document number: 001/01, Date of original: Dec 25, 1914, Pages: 1, and Sheets: 1. A "Document request" form is visible, with three checkboxes: "Special interest", "CD", and "Prints". Below this is a text area for "Your annotations:" containing the text "Date is wrong here!". A "Submit" button is at the bottom of the form. Underneath, the "Annotations:" section shows "No annotations". The "Related documents:" section lists "Marsal dvora Vrh.k-di: Pita o dolasku kralja u Skoplje" with Group: First World War and Document number: 001/04.

Presentation

Monticello dinners timeline



Administrators can take action to leverage opportunities, build special exhibits of high interest collections, and fix problems as they emerge.

Mr. Jefferson's life timeline

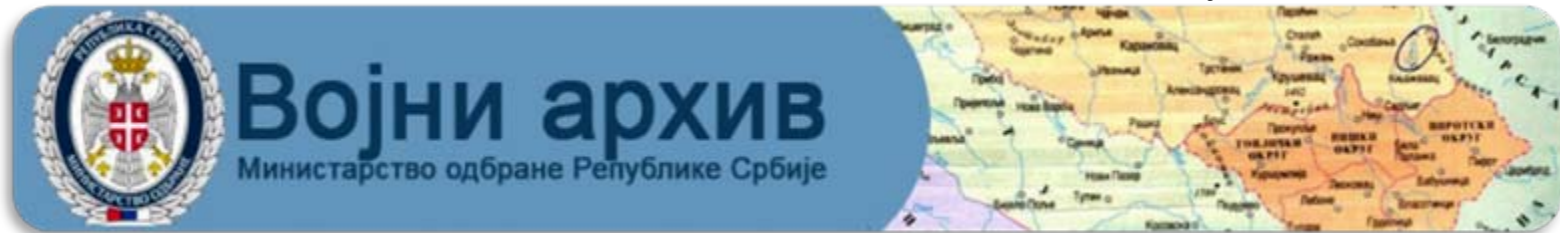


Our experience

The Jefferson Institute brings a wealth of experience and technological capacity to this essential task for the conscientious and forward-thinking archivist.

Since 2006, we have digitized an average of 100,000 pages of archival material each month. This effort has converted materials spanning more than three centuries into a web-ready and easily-searchable form.

Military Archive of Serbia



Archive of Bosnia and



Q & A

